

**DRAFT**

LOCAL HUMAN RIGHTS COMMITTEE MINUTES  
EASTERN STATE HOSPITAL  
4601 Ironbound Road  
Williamsburg, VA 23188-2652

**March 29, 2012**

MEMBERS PRESENT: Joyce Smith, Chair; Robin Bristow, Alice Callahan, Jason Mintel, Jajala J. Schweiger, Kathryn Suslik, Brandon Washington.

MEMBERS ABSENT: Charles Loundermon, Vice-Chair

STAFF PRESENT: Dick Roberts, Hospital Liaison; Hillary Zaneveld, Human Rights, Reginald Daye, Region V Advocate; and Tina Jones LHRC Affiliate- Administration Support.

**1. Call to Order**

The Local Human Rights Committee meeting was called to order at 9:40 a.m. with Joyce Smith, Chair, presiding for the purpose of hearing business as presented on the agenda and such other transactions or matters that may be presented to the Committee.

**2. Agenda**

The March 29, 2012 agenda was reviewed.

A motion was made by Ms. Suslik and properly seconded by Mrs. Schweiger approved the March 29, 2012 ESH LHRC agenda. All were in favor. The motion passed unanimously.

**3. Minutes**

The February 16, 2012 Minutes of the LHRC meeting were reviewed.

Action: Motion was made by Ms. Suslik and properly second by Mr. Washington that the LHRC approve the February 16, 2012 minutes as corrected. All were in favor. The motion passed unanimously.

**4. Recruitment of New Committee Member**

Action: The Committee received resignation from Ti'juana Gholson, a recommendation was made to review committee bylaws

## 5. Public Comment

No members of the public was present

## 6. Closed Forum

A motion was made by the ESH LHRC to close open session and go into executive session at 10:05 a.m. pursuant to VA Code 2.23711(A)4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of [REDACTED] ? I do not know the purpose of the closed meeting? motion was made by Ms. Callahan and properly second by Mrs. Schweiger and the LHRC members voted all in favor.

A motion was made to exit the executive session at 11:05 by Mr. Washington and properly second by Ms. Suslik. The LHRC members voted all in favor. Each ESH LHRC member certified to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. Review Lisa's format and list each member by name as "so certified". This is the recommendation from Ms. Zaneveld.

## 7. Adjournment

Having no further business, a motion was made by Mrs. Schweiger and second by Ms. Suslik that the meeting be adjourned at 11:15 a.m. The motion passed unanimously. **The next scheduled meeting will be held Thursday April 19, 2012, Building #1 – Conference Room 109 at 10:00 am.**

1/25/12

C: LHRC Members- Hospital Director- Human Rights Advocate-Hospital Liaison-Affiliates