

DRAFT

LOCAL HUMAN RIGHTS COMMITTEE MINUTES
EASTERN STATE HOSPITAL
4601 Ironbound Road
Williamsburg, VA 23188-2652

February 16, 2012

MEMBERS PRESENT: Joyce Smith, Chair; Charles Loundermon, Vice- Chair; Robin Bristow, Alice Callahan, Jason Mintel, Jajala J. Schweiger, Kathryn Suslik.

MEMBERS ABSENT: Ti'juana Gholson, Secretary, Brandon Washington

STAFF PRESENT: Hillary Zaneveld, Human Rights Advocates; Reginald Daye, Region V Advocate; Tina Jones, Administration Support.

1. Call to Order

The Local Human Rights Committee meeting was called to order at 10:37 a.m. with Joyce Smith, Chair, presiding for purpose of hearing business as presented on the agenda and such other transactions or matters that may be presented to the Committee.

2. Agenda

The February 16, 2012 agenda was reviewed and revised.

Action: Joyce Smith, Chair made revisions to the February Agenda.

A motion was made by Ms. Bristow and properly seconded by Mrs. Schweiger approved to the January 19, ESH LHRC agenda with noted revisions. All were in favor. The motion passed unanimously.

3. Minutes

The January 19, 2011 Minutes of the LHRC meeting were reviewed and revised.

Action: Motion was made by Ms. Bristow and properly second by Ms. Callahan that the LHRC approve the January 19, 2011 minutes as revised. All were in favor. The motion passed unanimously.

4. Public Comments

No members of the Public were present.

- 5. Training provided by Mr. Reginald Daye, Region V Advocate and Technical Advisor**
Mr. Daye provided technical training on the “Relationship Between the LHRC and the Office of Human Rights” and “LHRC role with New Providers”.

6. Status on Impending Hearing

7. Close Session

A motion was made the ESH LHRC go into executive session at 12:50 p.m. pursuant to VA Code 2.23711(A)4 for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of hearing from the ESH LHRC on the Attendance Policy as prescribed to its members and the Status on Impending Hearing. The motion was second by Ms. Bristow and the LHRC members voted all in favor.

A motion was made to exit executive session and properly second. The LHRC members voted all in favor. Each ESH LHRC member certified to the best of each member’s knowledge, only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

8. Adjournment

Having no further business, a motion was made by Ms. Robin Bristow and properly seconded by Ms. Jajala Schweiger that the meeting be adjourned. The motion passed unanimously. The meeting adjourned at 1:19 p.m.. **The next scheduled meeting will be held Thursday March 15, 2012, Building #1 – Conference Room 109 at 10:30 am.**

J.L. Smith, Chair

2/16/12

C: LHRC Members- Human Rights Advocate- Affiliates