

**APPROVED**

LOCAL HUMAN RIGHTS COMMITTEE MINUTES  
EASTERN STATE HOSPITAL  
4601 Ironbound Road  
Williamsburg, VA 23188-2652

**September 15, 2011**

MEMBERS PRESENT: Joyce Smith, Chair; Charles Loundermon, Vice-Chair; Ti'juana Gholson, Secretary ;Jason Mintel Robin Bristow; Jajala Schweiger; Alice Callahan; Brandon Washington and Kathryn Suslik .

MEMBERS ABSENT

STAFF PRESENT: Dick Roberts, Hospital Liaison; Walter Small and Hillary Zaneveld, Human Rights Advocates; and Lisa Webster, LHRC Hospital Liaison-Support

**1. Call to Order**

The Local Human Rights Committee meeting was called to order at 10:15 a.m. with Joyce Smith, Chair, presiding for the purpose of hearing business as presented on the agenda and such other transactions or matters that may be presented to the Committee.

Ms. Joyce Smith introduced the newly appointed members by the SHRC, Ms. Kathryn Suslik and Mr. Brandon Washington. The committee and staff welcomed the newest members to the committee.

**2. Agenda**

The September 15, 2011 agenda was reviewed. Ms. Smith recommended that discussion regarding the requested extension date for KD's hearing be added to the agenda as #8.

Action: A motion was made by Ms. Bristow and properly seconded by Ms. Schweiger to approve the ESH LHRC Agenda to include adding discussion regarding requested extension date for KD's hearing as #8. All were in favor. The motion passed unanimously.

**3. Minutes**

The July 21, 2011 Minutes of the LHRC meeting were reviewed.

Action: Motion was made by Ms. Bristow and properly seconded by Ms. Callahan that the LHRC approve the July 21, 2011 minutes as written. All were in favor. The motion passed unanimously.

**4. Appointment of New Committee Members**

The ESH LHRC met August 4, 2011 and recommended the appointment of Brandon Washington and Kathryn Suslik to the SHRC.

**5. December Meeting/ Holiday Party**

There was a brief discussion about having a meeting in December and continuing the holiday party for the patients in HGTC. A motion was made by Ms. Callahan and properly seconded by Ms. Schweiger to continue to have the holiday party for patients in HGTC in lieu of a December meeting. All were in favor. The motion passed unanimously.

**6. ECT Review – Update**

A special meeting was called on August 4, 2011 to conduct an ECT review for A.M. There was evidence that all documents were in compliance.

**7. Attendance**

Ms. Smith reminded the committee that members missing 33% of the meetings are likely to be recommended for resignation.

**8. Requested Extension Date for KD’s Hearing**

A motion was made by Ms. Bristow and properly seconded by Mr. Loundermon to approve the extension date of October 7, 2011 as requested by Mr. Roberts and hold the hearing on the regular meeting date of **October 20, 2011**. All were in favor. The vote was unanimous

A motion was made by Mr. Loundermon and properly seconded by Ms. Schweiger to start the regular meeting on **October 20, 2011 at 9:30 a.m.** to allow time for providers’ to present their quarterly reports. Technical training will follow and the hearing for KD will begin at 10:45 a.m. All were in favor. The vote was unanimous

**9. Advocate Report**

Ms. Zaneveld presented the committee with the latest version of FOIA Training. The presentation was well received by members.

**10. Public Comments**

NA

**11. Announcement(s): NA**

**12. Adjournment**

Having no further business, a motion was made by Ms. Bristow and properly seconded by Mr. Mintel that the meeting be adjourned. The motion passed unanimously. The meeting adjourned at 11:25 a.m. **The next scheduled meeting will be held Thursday, October 20, 2011 in Building #1 - Conference Room 102 at 9:30 am.**

**J. L Smith**

J. L. Smith, Chair

09/26/11

/LW

cc: LHRC Members  
Hospital Director  
Human Rights Advocates  
Patient Relations Liaison/Patient Safety Coordinator